



See Tomorrow Grow

ASBESTOS POLICY

Reviewed and updated: September 2024

Next review: August 2025

Asbestos management plan

The asbestos management plan:

- Takes reasonable steps to determine the location, amount and condition of materials likely to contain asbestos.
- Presumes materials contain asbestos unless there is strong evidence that they do not.
- Requires a record to be kept up-to-date of the location and condition of the ACMs or presumed ACMs in the premises.
- Informs any people who may disturb ACMs that they are there.
- Makes staff and others aware of any risks and the procedures necessary in the presence of ACMs, particularly anyone who is liable to work on or may disturb them eg maintenance workers and teachers.
- Keeps the management of ACMs up-to-date and under review.
- Requires that if ACMs are damaged, or are likely to be disturbed and cannot be repaired or protected, they will be removed.
- Requires that anybody undertaking any sort of work on ACMs at Pippins must be competent, adequately trained and use safe working methods. Licensed contractors will be used for most work with asbestos insulation, asbestos insulating board and asbestos coatings. Asbestos waste, whether in small or large amounts, is subject to the Hazardous Waste Regulations 2005.
- States that records on asbestos in school and areas where employees are likely to have come into contact with asbestos will be retained for 40 years.
- Includes the procedures to follow in an emergency situation involving ACMs. In outline these procedures are:
 - Stop any activity in the affected area immediately.
 - Remove everyone from the affected area.
 - Do not remove any items from the area because the spread of asbestos can occur through contaminated clothing or possessions.
 - Seek immediate expert advice regarding necessary remedial action to be taken – there may be a need to decontaminate individuals or areas exposed to asbestos.
 - Certain incidents which may have resulted in the release of asbestos fibres need to be reported to the Health and Safety Executive (HSE). Where relevant, this is a legal requirement under the [Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013 \(RIDDOR\)](#).



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- Staff, pupils, students and their parents or carers will be given relevant information to understand the risks and advised to consult their doctor.
- Prevent access to the area until any necessary remedial action has been taken.

Duty holders

At Pippins, the local authority (LA), as employers, also act as the duty holder responsible for matters related to asbestos in the school. We comply fully with the health and safety policies and procedures set for schools by the LA, including arrangements for dealing with specific risks such as asbestos. We liaise fully with the LA on maintenance issues, especially where, as the employer, they have statutory duties such as asbestos management. We reach or exceed the standard that schools are expected to achieve and co-operate fully in the LA monitoring of compliance. Although health and safety related functions have been delegated to the governing board, the LA as the employer must still set the policy for asbestos management. At our school therefore, the management of asbestos remains the responsibility of the LA. Health and safety issues, including asbestos management, can only be delegated to competent individuals. Hence the LA ensures that the individuals they delegate to are trained to a sufficient level of competency.

The site manager at Pippins has responsibility for the maintenance and/or repair of school premises and has day-to-day management on behalf of the duty holder, under Regulation 4 of the Control of Asbestos Regulations 2012. Appropriate training for the management of asbestos is given to the site manager. This means that s/he knows whether the premises contain asbestos, where it is, what condition it is in and ensures that it is managed properly. This includes informing those people who may disturb it that it is there.

The site manager has responsibility of ensuring that all ACMs are disposed of safely.

All staff are expected to report any damage or deterioration of ACMs or potential ACMs to the site manager.

Monitoring and evaluation

The school has a statutory duty to monitor how it is complying with government regulations. The matter of ACMs in the school will be considered regularly at meetings of the premises committee of the governing board and action taken as soon as it becomes necessary.

In order to fulfil its statutory duty, the LA must monitor how we are complying with their policy. Consequently, they monitor this robustly to ensure required standards for asbestos management are reached and they take action where they are not. The LA has powers under the School Standards and Framework Act 1988 that allows it to require specific action to be taken to ensure compliance with their policy.

Reviewing

The efficacy of the policy will be discussed annually as part of the governors' rolling programme of reviews and updated in the light of developments in government policy.

Next school review due: